

Item 2: Base Price Proposal

Staffing Category	Proposed Mark Up Fee (%)	Proposed Conversion Fee
Administrative/Clerical	36%	0 to 200 hours - 20%, 201 to 400 hours - 18%, 401 to 520 hours - 15%, Over 520 hours - No fees
Customer/Community Services	36%	0 to 200 hours - 20%, 201 to 400 hours - 18%, 401 to 520 hours - 15%, Over 520 hours - No fees
Finance/Accounting	38%	0 to 200 hours - 20%, 201 to 400 hours - 18%, 401 to 520 hours - 15%, Over 520 hours - No fees
General Labor/Maintenance	36%	0 to 200 hours - 20%, 201 to 400 hours - 18%, 401 to 520 hours - 15%, Over 520 hours - No fees
Planning/Program/Project Management	38%	0 to 200 hours - 20%, 201 to 400 hours - 18%, 401 to 520 hours - 15%, Over 520 hours - No fees
Professional/Management Services	38%	0 to 200 hours - 20%, 201 to 400 hours - 18%, 401 to 520 hours - 15%, Over 520 hours - No fees
Technical	36%	0 to 200 hours - 20%, 201 to 400 hours - 18%, 401 to 520 hours - 15%, Over 520 hours - No fees

Item 3: Market Basket Pricing Sheet

Position	Staffing Category	Base Staffing Rate
Administrative Assistant	Administrative/Clerical	\$24.20
Senior Administrative Assistant	Administrative/Clerical	\$27.50
Clerk	Administrative/Clerical	\$19.20
Receptionist	Administrative/Clerical	\$22.00
Secretary	Administrative/Clerical	\$24.20
Code Enforcement Officer	Customer Service/Community Service	\$35.20
Volunteer Coordinator	Customer Service/Community Service	\$25.97
Accounting Technician	Finance/Accounting	\$27.00
Accounts Payable	Finance/Accounting	\$26.00
Auditor	Finance/Accounting	\$36.00
Fiscal Analyst	Finance/Accounting	\$29.63
Payroll Administrator	Finance/Accounting	\$27.05
Senior Accountant	Finance/Accounting	\$44.51
Crewleader	General Labor/Maintenance	\$18.60
Custodian	General Labor/Maintenance	\$16.96
Heavy Equipment Operator	General Labor/Maintenance	\$27.58
Laborer	General Labor/Maintenance	\$16.78
Maintenance Worker - Parks	General Labor/Maintenance	\$19.50
Maintenance Worker - Streets	General Labor/Maintenance	\$20.90
Utilities Technician	General Labor/Maintenance	\$23.48
GIS Technician II	Technical	\$56.00
Network Administrator	Technical	\$62.70
Network Specialist	Technical	\$66.50
Web Developer	Technical	\$64.90